

**Commencement Form (For MPhil/PhD Student)**

***Important:*** This form should be returned to the Graduate School within 10 days from the study commencement date.

Name of Student: \_\_\_\_\_ Student No.: \_\_\_\_\_

Discipline: \_\_\_\_\_ Department: \_\_\_\_\_

Commencement Date: \_\_\_\_\_ (YY-MM-DD)

Programme of Study: ☐ PhD ☐ MPhil

Mode of Study: ☐ Full-time ☐ Part-time

Research Topic/ Area (If in Chinese, please provide the English translation):  
\_\_\_\_\_

Supervisor Information (*If applicable*)

Principal Supervisor: \_\_\_\_\_ Staff I.D. No.: \_\_\_\_\_

Co-supervisor: \_\_\_\_\_ Staff I.D. No.: \_\_\_\_\_

Co-supervisor: \_\_\_\_\_ Staff I.D. No.: \_\_\_\_\_

(NOTE: Each student from should be assigned with at least one principal supervisor from within the University.)

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Language for writing thesis:

☐ English ☐ Chinese ☐ Others (please specify): \_\_\_\_\_

Please provide justification if English is **not** to be used for writing thesis:  
\_\_\_\_\_  
\_\_\_\_\_

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**Coursework Exemption (Applicable for PhD students only):**

The student has a relevant master's degree and exemption from taking one course is recommended.

☐ Yes ☐ No

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**Copyright and Intellectual Property:**

While studying at BNBU, the copyright of the research thesis shall be owned by the student, and all other intellectual property generated from the research thesis and those generated throughout the students' study period shall be owned by the student and BNBU. The student shall make all intellectual property perpetually and freely available to BNBU for research and educational purposes, including posting the research outputs generated from the study on the BNBU institutional repository.

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**I have read and agreed to the above.**

Signature: \_\_\_\_\_

Student

Date: \_\_\_\_\_

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I certify and endorse the above.

Signature: \_\_\_\_\_  
Principal Supervisor *(If applicable)*

Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Department Head

Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Dean

Date: \_\_\_\_\_

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For Graduate School use:

Approval for NOT using English for writing thesis

☐ Yes

☐ No

Approval for one course exempted

☐ Yes

☐ No

Signature: \_\_\_\_\_  
Graduate School

Date: \_\_\_\_\_

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#### Personal Information Collection Statement

Persons who supply personal data in their applications to the Graduate School for various purposes are requested to note the following:

1. Personal data provided in the applications are to facilitate the process of their applications and will not be used for other purposes.
2. Personal data provided will only be used by university staff.
3. After the applications have been processed, relevant data will be transferred to the student / staff record system of the university.